BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS MEETING MINUTES

The Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on September 10, 2019, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Architects

Professional Engineers

Robert Boynton

James Kelly

Mel Price Christine Snetter

Chris Stone

Land Surveyors

Interior Designers

Doyle Allen

Cameron Stiles

Vickie Anglin Mike Zmuda

Landscape Architects

Citizen Members

Cabel Crowther

Karen Reynes

Board members, Caroline Alexander, Hypatia Alexandria, Ann Stokes, and Vinay Nair were not present for the meeting with regrets.

Staff present for all or part of the meeting were:

Mary Broz-Vaughan, Acting Director
Kathleen (Kate) R. Nosbisch, Executive Director
Bonnie Davis, Administrative Assistant
Susan Garbini, Legal Analyst, Complaint Analysis & Resolution (CAR)
Russell Himes, Licensing Specialist, Post Adjudication and Licensing (PAL)
Creola Macklin, Contract Legal Assistant (CAR)
Jennifer Winters, Adjudication Specialist, Adjudication

Members of the audience:

Tommy Barlow, LS, Louisa County Board of Supervisors Corey Clayborne, Executive Vice President, American Institute of Architects (AIA) Virginia Charlie Choe

Georg Dahl, Virginia Society of Professional Engineers (VSPE) STEM and Educational Outreach Lead for Tidewater/Hampton Roads Chapter Cody Donnally

Drew Hammond, PE, Water Permitting Division, Department of Environmental Quality (DEQ) Susan Keen, Virginia Department of Transportation (VDOT), State Location and Design Engineer APELSCIDLA Board Meeting Minutes September 10, 2019 Page 2 of 9

Avis Pearson, Board Administrator of the District of Columbia Board of Professional Engineering and Land Surveyor and Board of Architecture, Interior Design and Landscape Architecture Joel Pinnix, PE James and Nancy Wells

Elizabeth Peay, Assistant Attorney General, was present from the Office of the Attorney General.

Mr. Zmuda, Chair, called the meeting to order at 10:04 a.m.

Call to Order

Mr. Zmuda advised the Board of the emergency evacuation procedures.

Emergency Evacuation **Procedures**

Ms. Nosbisch introduced members of the audience. She noted that Avis Pearson is Welcome and expected later in the meeting.

Introductions

Mr. Stone moved to approve the amended agenda. Ms. Stiles seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

Approval of Agenda

Mr. Boynton moved to approve the minutes of the following meetings:

Approval of Minutes

- July 2, 2019, APELSCIDLA Board Meeting
- July 2, 2019, Architects, Certified Interior Designers & Landscape Architects Section Meeting
- July 12, 2019, APELSCIDLA Public Hearing
- August 8, 2019, Professional Engineers and Land Surveyors Section Meeting

Mr. Stone seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

Mr. Pinnix discussed a complaint he filed with the Department of Professional and Occupational Regulation.

Public Comment Period

Chair of the meeting was passed from Mr. Zmuda to Ms. Snetter.

Board <u>Member</u> Departure /Chair

James Wells, complainant, was present to address the Board. Regarding File Number 2019-00264, Douglas Meredith, Jr., the Board members reviewed the record of the Informal Fact-Finding (IFF) Conference, which consisted of the investigation, transcripts, exhibits, and the Summary of the Informal Fact-Finding Conference as well as the recommendation of the presiding board member. Ms. Anglin moved to refer the case back to the Compliance and Investigation Division

File Number 2019-00264. Douglas Meredith, Jr. APELSCIDLA Board Meeting Minutes September 10, 2019 Page 3 of 9

for further administrative proceedings. Mr. Stone seconded the motion which was unanimously approved by members: Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, and Stone. As the presiding Board member, Mr. Zmuda was not present for the discussion or vote. As technical review Board member, Mr. Allen was not present for the discussion or vote.

Mr. Donnally was present to address the Board. Regarding File Number 2019-02825, Cody James Donnally, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Ms. Anglin moved to accept the recommendation of the presiding officer and deny Mr. Donnally's application for land surveyor. Mr. Allen seconded the motion which was approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, and Stiles. Mr. Stone and Ms. Snetter abstained. As the presiding Board member, Mr. Zmuda was not present for the discussion or vote.

File Number 2019-02825, Cody James Donnally

Chair of the meeting was passed from Ms. Snetter back to Mr. Zmuda.

Return of Board Member/Chair

Regarding File Number 2019-01308, Gerald Thomas Wynne, the Board members reviewed the Consent Order as seen and agreed to by Mr. Wynne. Mr. Crowther moved to accept the Consent Order which cites the following violations of the Board's regulations: 18VAC10-20-790.8 (Count 1) and 18VAC10-20-750.B (Count 2). For these violations, Mr. Wynne agrees to pay the following monetary penalty: \$500 for the violation contained in Count 1 and \$150 for the violation contained in Count 2, and \$150.00 in Board costs, for a total monetary penalty of \$800. In addition for violations of Counts 1 and 2, Mr. Wynne agrees to cease and desist practicing as an engineer in Virginia until Mr. Wynne's expired professional engineer license is renewed by the Board & agrees that MSP Engineering Group LLC will cease from practicing or offering professional engineer services in Virginia until such time as MSP Engineering Group PLLC is duly licensed by the Board. Mr. Kelly seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, and Zmuda. As the presiding Board member, Mr. Stone was not present for the discussion or vote.

File Number 2019-01308, Gerald Thomas Wynne

Regarding File Number 2018-02237, Charlie S. Choe, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference as well as the presiding officer's recommendation. Ms. Anglin moved to accept the Summary of the Informal Fact-Finding Conference as to the facts, which cites the following violation of the Board's regulations: 18VAC10-20-730.A (Count 1). Ms. Stiles seconded the motion which was unanimously approved by members: Allen, Anglin, Crowther, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

File Number 2018-02237, Charlie S. Choe APELSCIDLA Board Meeting Minutes September 10, 2019 Page 4 of 9

Ms. Nosbisch indicated that there have been no prior disciplinary actions against Mr. Choe. Mr. Crowther moved to accept the Summary of the Informal Fact-Finding Conference as to the sanctions and impose the following: \$2,000.00 for the violation contained in Count 1; and eight (8) hours of continuing education pertaining to ethics and/or other equivalent course approved by the Board. Mr. Stone seconded the motion which was unanimously approved by members: Allen, Anglin, Crowther, Price, Reynes, Snetter, Stiles, Stone, and Zmuda. As the presiding Board members, Mr. Boynton and Mr. Kelly were not present for the discussion or vote.

Regarding File Number 2019-02827, Maurey Eugene Williams, Jr., the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and approve Mr. Williams's application for professional engineer by exam. Mr. Allen seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda. As the presiding Board member, Mr. Kelly was not present for the discussion or vote.

File Number 2019-02827, Maurey Eugene Williams, Jr.

Regarding File Number 2019-03007, Saeideh Fahoul, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and deny Mr. Fahoul's application for professional engineer. Ms. Anglin seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Price, Reynes, Snetter, Stiles, Stone, and Zmuda. As the presiding Board member, Mr. Kelly was not present for the discussion or vote.

File Number 2019-03007, Saeideh Fahoul

Regarding File Number 2019-02843, Kayoumars Bakhtar, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and approve Mr. Bakhtar's application for professional engineer by exam. Mr. Kelly seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

File Number 2019-02843, Kayoumars Bakhtar

Mr. Hammond with Department of Environmental Quality (DEQ) and Ms. Keen with Virginia Department of Transportation (VDOT) were present to address the Board. It was noted that a few years ago, VDOT and the APELSCIDLA Board collaborated on the As-Built language. Mr. Hammond stated that many of Virginia's Boards have various versions of the As-Built language. He stated that DEQ is undergoing regulatory review at this time and wishes to merge the statements into one acceptable version. Mr. Kelly moved to form a committee and invite Department of Conservation and Recreation (DCR), DEQ, VDOT, and Virginia Department of Health to meet and collaborate on the language. Mr. Stone seconded the motion which was unanimously approved by members: Allen,

Signing &
Sealing of
BMP As-Built
Language and
DEQ
Discussion

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Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

Mr. Zmuda stated the Land Surveyors wrote a document on Evidence as to Existence of a Public Highway and submitted it to VDOT to determine whether or not they would write a guidance document. Mr. Adams with VDOT placed the information in the VDOT survey manual. Mr. Adams presented the information at the PE-LS Section meeting on August 8, 2019. The Board thanked VDOT for being proactive and collaborative. Mr. Allen moved to use the VDOT survey manual information and write a guidance document based on the Board's regulation 18VAC10-20-370. Ms. Anglin moved to amend the motion to rewrite the APELSCIDLA Board's document that was previously written and address it to the APELSCIDLA Board's regulation. Mr. Allen rescinded his motion. Mr. Stone seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

Right of
Entry,
Property,
Prescriptive
Right of
Easements, &
Metes and
Bounds
Update

Ms. Nosbisch stated the Board's Land Surveyor Apprenticeship Program has been approved, but the Fairfax County Public Schools (FCPS) Adult and Community Education (ACE) Land Surveyor Apprenticeship Program is out of compliance, and a letter and the approved curriculum was sent to them August 26, 2019 as requested by the PE-LS Section.

Land Surveyor Apprenticeship Program Update

Mr. Allen and Mr. Stone agreed that the Requirements for Use of Topographic Surveys Guidance Document revised September 15, 2015 provides guidance as to whether an Unmanned Aerial System (UAS) drone company can sell aerial photography and/or Light Detection and Ranging (LIDAR) type point data to an engineering/surveying company for design purposes in Virginia without a photogrammetrist/land surveyor's licensed person on staff.

Drone
Companies
Selling Data
for Design
Purposes
Letter Follow
Up

Ms. Nosbisch stated this was for informational purposes only.

VA DGS
Drone
Services
Procurement
email from
VAS dated
August 21,
2019

The Board recessed from 11:50 a.m. until 12:10 p.m.

Recess

Ms. Anglin stated she provided a presentation to the Virginia Association of Surveyors (VAS) in April; the audience was engaged and interested. She stated VAS may have acquired a patron to carry the legislation.

Change in Datums

Mr. Barlow asked the Board when performing boundary surveys on the Louisa and Goochland County line, should the land surveyor follow the geographic

National Geodetic APELSCIDLA Board Meeting Minutes September 10, 2019 Page 6 of 9

information system (GIS) coordinates or adhere to parcel lines. Ms. Peay stated the Board cannot dictate to a county or locality; she stated the question needs to be answered by the county. Mr. Allen referred Mr. Barlow to the Board's regulation 18VAC10-20-370.D.2

Survey
Standards –
Letter
regarding
Louisa/Goochl
and County
Line

Ms. Nosbisch introduced Ms. Avis Pearson, Board Administrator of the District of Columbia Board of Professional Engineering and Land Surveyor and the Board of Architecture, Interior Design and Landscape Architecture.

Introduction of Audience Member

Ms. Peay left the meeting at 12:40 p.m.

Departure of Assistant to the Attorney General

Ms. Nosbisch stated the Alliance for Responsible Professional Licensing (ARPL) is a new initiative of combined organizations. The goal is to educate policy makers and the public on the importance of professional licensing.

Alliance for Responsible Professional Licensing (ARPL)

Ms. Nosbisch reported the following business entities were issued Business Agreements for Registration:

Business
Agreements
Update

- GTP Consulting Engineers Inc., License# 0407007683 Signed 7/23/19
- Novus Architects, Inc., License# 0407007694 Signed 8/13/19

This process allows businesses to begin doing business in a more timely manner rather than wait for a quarterly Board meeting.

There were no requests for waiver of continuing education.

Request for CE Waiver Update

Ms. Nosbisch informed the Board that public comment on the final regulations ended September 6, 2019 and there were four comments received. The Board will review the public comments at its November 6, 2019 meeting and will vote to either repeal, retain or amend the regulations.

Regulatory Update

Ms. Nosbisch informed the Board that every four years, the Board is required to conduct a periodic review of the regulations and public participation guidelines. The review is to ensure the regulations are supported by statutory authority; determine that the regulations are necessary for the protection of the health, safety and welfare of the public; are clearly written and easily understood; and ensure the

Periodic Regulatory Review APELSCIDLA Board Meeting Minutes September 10, 2019 Page 7 of 9

economic impact on small business is minimized as much as possible. The public comment period was June 24 through July 15, 2019. There were no comments. Ms. Stiles moved to retain the regulations in their current form. Mr. Allen seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

Merit issues digital licenses or certificates to individuals with email addresses on file with DPOR. Ms. Stiles stated she has registered with Merit, a voluntary online credentialing service, and stated it was very easy. She stated it will be useful for regulants who are licensed in multiple jurisdictions.

Merit

Mr. Zmuda reviewed the licensee counts as of August 1, 2019:

- APELSCIDLA Businesses 4,545
- Architects 7,467
- Professional Engineers 29,347
- Land Surveyors 1,281
- Land Surveyors B 71
- Land Surveyor Photogrammetrists 117
- Interior Designers 497
- Landscape Architects 946

Licensed and Certified Population

Numbers from last quarter as well as numbers from 2016 through 2019 were provided for informational purposes.

On December 16, 2019, the Board will be celebrating its third annual Recognition Ceremony for Virginia regulants licensed or certified by exam. Ms. Nosbisch asked if local Board members from each profession in attendance could attend the celebration.

Licensing Celebration

Ms. Nosbisch stated staff is revising all applications; they are provided for informational purposes.

Application Forms

Ms. Nosbisch stated Ms. Davis has been working on the sanctioning guidelines project since last Fall. She stated that the sanctioning guidelines will be an internal working document to be updated after each Board meeting. This document will allow for more consistent sanctions.

Sanctions

Ms. Nosbisch stated that at the PE-LS Section meeting on August 8, 2019 and the Arch-CID-LA Section meeting on July 2, 2019 discussions took place on changing from Section Chairs, who only chair every other meeting, to one Chair who will conduct the combined Section meetings all year, and rotating the Chair through the Sections each year. The Sections agreed by consensus to elect a Section Chair who will chair for an entire fiscal year, and each year the Section Chair will rotate through the professions. Ms. Nosbisch congratulated Bob Boynton, Arch-CID-LA Section Chair, and Jim Kelly, PE-LS Section Chair.

Section Chairs

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Ms. Nosbisch stated the financial statements were provided for informational purposes.

Financial Statements

Ms. Nosbisch and Ms. Peay participated on the NCARB Region 2 Legal Outreach conference call on August 21, 2019. Ms. Nosbisch attended the Model Law Task Force meeting August 22-25, 2019.

NCARB Updates

Mr. Allen stated NCEES is in the process of breaking the land surveyor exam into sections – Core, Boundary, Public Lands, Drainage, and Maps. Applicants must pass each section. This change is to be studied further this year by psychometricians.

NCEES Updates

The Board discussed the draft Resolution of Cooperation to Facilitate Interstate Licensure for Professional Engineers and Professional Surveyors. Mr. Allen moved to place the item on the PE-LS Section meeting agenda for November 6, 2019 and then to the Board agenda on the same day. The Board agreed by consensus.

Mr. Zmuda, Ms. Anglin, Mr. Kelly, and Ms. Nosbisch attended the NCEES Annual meeting August 14-17, 2019.

Ms. Stiles will represent the Board at the CIDQ Annual Conference November 8-9, 2019.

CIDQ Updates

Ms. Nosbisch, Ms. Reynes, Ms. Alexandria, Ms. Price, and Mr. Crowther will be representing the Board at the Virginia ASLA Conference September 21-22, 2019.

VA ASLA Meeting

Mr. Kelly left the meeting at 1:27 p.m.

Departure of Board Member

Ms. Stokes will be representing the Board at the CLARB Annual Meeting September 26-28, 2019.

CLARB Updates

It was noted that if you attend all four parts of CLARB's Foresight webinar, you will receive a certificate for participation.

The Board discussed what the Board will look like a decade from now. There was discussion on the progression and dependency on technology, the necessity for more continuity of licensure from state to state; model laws becoming more of a standard, and a push to eliminate the industrial exemptions.

Board Future

Ms. Nosbisch stated the Board will be celebrating its centennial next June, as the APELS Sections became a Board in 1920. Mr. Allen shared the Oregon State Board 100th year meeting book. Ms. Price offered to work with the Board to design a centennial logo.

Other Business

New Board Member Training is October 3-4, 2019; the Conflict of Interest

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Disclosure training will be completed at the meeting.

Ms. Anglin stated she attended the first Women's Surveyor Summit in Austin TX. Sixty-five women from all over the United States attended. She stated it was very uplifting.

Mr. Stone requested follow up to Mr. Pinnix's public comment earlier in the meeting. By consensus, the Board requested a closed session be added to the agenda of the November 6, 2019 Board meeting to discuss the topic.

Conflict of Interest forms and travel vouchers were completed by all Board Conflict of Interest

Interest
Forms/ Travel
Vouchers

This item was tabled until the November 6, 2019 Board meeting.

Day in the Life of a Landscape Architect

The meeting was adjourned at 1:59 p.m.

Adjourn

Michael Zmuda, Chair

Mary Broz-Vaughan, Secretary

1.	Name:	Robert A. Boynton
2.	Title:	Board Member
3.	Agency:	Architects Section/APELSCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting September 10, 2019
5.		erest in the following transaction:
		nterest Affected by Transaction:
	or group, the member	member of the following business, profession, occupation rs of which are affected by the transaction:
	am able to par public interest.	ticipate in this transaction fairly, objectively, and in the
	or	
	☐ I did not particip	ate in the transaction.
6.	I do not have a	personal interest in any transactions taken at this meeting.
,	Msw/M/Bryn Signature	9,10,2019 Date

1.	Name:	Mel Price
2.	Title:	Board Member
3.	Agency:	Architects Section/APELSCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting September 10, 2019
5.	I have a personal inte	erest in the following transaction:
	1910/900	
1.0	Nature of Personal In	terest Affected by Transaction:
		member of the following business, profession, occupation rs of which are affected by the transaction:
	I am able to part public interest.	icipate in this transaction fairly, objectively, and in the
	or	
	☐ I did not particip	ate in the transaction.
6.	Signature	personal interest in any transactions taken at this meeting. 9/10/19 Date

1.	Name:	Christine Snetter
2.	Title:	Board Member
3.	Agency:	Architects Section/APELSCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting September 10, 2019
5. I have a personal interest in the following transaction:		erest in the following transaction:
	Nature of Personal Ir	nterest Affected by Transaction:
		member of the following business, profession, occupation ers of which are affected by the transaction:
	I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the
	or	
	☐ I did not particip	eate in the transaction.
6.	C. Frille	personal interest in any transactions taken at this meeting.
	Signature	Date /

1.	Name:	Doyle B. Allen
2.	Title:	Board Member
3.	Agency:	Land Surveyors Section/APELSCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting September 10, 2019
5.	I have a personal int	erest in the following transaction:
	Nature of Personal Interest Affected by Transaction:	
		member of the following business, profession, occupation ers of which are affected by the transaction:
	I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the
	or	
	☐ I did not particip	pate in the transaction.
6.	Signature	personal interest in any transactions taken at this meeting. 9/10/19 Date

1.	Name:	Vickie McEntire Anglin
2.	Title:	Board Member
3.	Agency:	Land Surveyors Section/APELSCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting September 10, 2019
5.	I have a personal into	erest in the following transaction:
	Nature of Personal Ir	nterest Affected by Transaction:
		member of the following business, profession, occupation rs of which are affected by the transaction:
	I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the
	or	
	☐ I did not particip	ate in the transaction.
6.	I do not have a	personal interest in any transactions taken at this meeting. One of the parties of the personal interest in any transactions taken at this meeting.

1.	Name:	Mike Zmuda
2.	Title:	Board Member
3.	Agency:	Land Surveyors Section/APELSCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting September 10, 2019
 I have a personal interest in the following transaction: 		-
	•	
	Nature of Personal	Interest Affected by Transaction:
I declare that I am a member of the following business, profession, occup or group, the members of which are affected by the transaction:		
	I am able to pa public interest.	articipate in this transaction fairly, objectively, and in the
	or	
	☐ I did not partic	pate in the transaction.
6.	I do not have	a personal interest in any transactions taken at this meeting.
	Signature	Date

1.	Name:	A. Cabell Crowther
2.	Title:	Board Member
3.	Agency:	Landscape Architects Section/APELSCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting September 10, 2019
5.	I have a personal int	erest in the following transaction:
	Nature of Personal I	nterest Affected by Transaction:
		member of the following business, profession, occupation ers of which are affected by the transaction:
	I am able to par public interest.	rticipate in this transaction fairly, objectively, and in the
	_	pate in the transaction.
6.	I do not have a	personal interest in any transactions taken at this meeting.
	Signature	9 · 10 · 19 Date

1.	Name:	James L. Kelly
2.	Title:	Board Member
3.	Agency:	Professional Engineers Section/APELSCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting September 10, 2019
5.	I have a personal into	erest in the following transaction:
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		member of the following business, profession, occupation ers of which are affected by the transaction:
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	I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the
	or	
	☐ I did not particip	ate in the transaction.
6.	I do not have a	personal interest in any transactions taken at this meeting.
	ha I. Helf	9/10/19
	Signature	Date

1.	Name:	Christopher Stone
2.	Title:	Board Member
3.	Agency:	Professional Engineers Section/APELSCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting September 10, 2019
5.	I have a personal int	erest in the following transaction:
	Nature of Personal Ir	nterest Affected by Transaction:
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:	
	I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the
	☐ I did not particip	eate in the transaction.
6.	I do not have a Mus Ly M Signature	personal interest in any transactions taken at this meeting. 1

1.	Name:	Cameron Stiles
2.	Title:	Board Member
3.	Agency:	Interior Designers Section/APELSCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting September 10, 2019
5.	I have a personal into	erest in the following transaction:
	Nature of Personal Ir	nterest Affected by Transaction:
		member of the following business, profession, occupation rs of which are affected by the transaction:
	I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the
	or	
	☐ I did not particip	ate in the transaction.
ŝ.	do not have a	personal interest in any transactions taken at this meeting.
	(dun- 1	46 910/9
	Signature	Date

1.	Name:	Karen Reynes
2.	Title:	Board Member
3.	Agency:	APELSCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting September 10, 2019
5.	I have a personal int	erest in the following transaction:
	Nature of Personal In	nterest Affected by Transaction:
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:	
	I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the
	or	
	☐ I did not particip	pate in the transaction.
6.	a protoni	personal interest in any transactions taken at this meeting. $9 - 10 - 19$ Data
	Signature	() Date